

LICENSING SUB – COMMITTEE

24 November 2006

Report of City Secretary and Solicitor

Contact Officer: Carol Stefanczuk. Tel No: 01962 848 188

Application for Grant of Premises Licence:

**The Close
Winchester
SO23 9LS**

Part A. Report *Buff*

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Part A.**1. Application**

Applicant: Chapter of Winchester

Premises: The Close, Winchester SO23 9LS

This application is for the grant of a premises licence under section 17 of the Licensing Act 2003. The Chapter of Winchester have applied to provide regulated entertainment, late night refreshment and supply alcohol at the open space within the Cathedral Inner Close, The Deanery and surrounding areas, plus the Education Centre and the Undercroft (see plan attached to application). At present, events under the Act have been licensed by Temporary Event Notices. The premises cannot carry out more than 12 Temporary Event Notices per annum and therefore require a full premises licence to enable more events to be held throughout the year.

The regulated entertainment would broadly consist of plays, films, live and recorded music, and performances of dance.

Notice of the application was displayed outside of the premises for a period of 28 days until 6 November 2006, and advertised in the Hampshire Chronicle on 12 October 2006.

The Operating Schedule, copied at Appendix 1, proposes the Relevant Licensable Activities.

Designated Premises Supervisor

Stella Black

Steps to promote the Licensing Objectives

Please see Section Q Appendix 1

Notice of Hearing

Notices of the hearing were sent to all Parties on 7 November 2006.

Relevant Representations

2. Responsible Authorities

All of the Responsible Authorities have been served with a copy of the application and make the following representations:

Director of Communities

The Director of Communities did make a representation to this application but has since negotiated with the applicant to attach conditions to the licence with reference to public nuisance. The representation was therefore withdrawn.

Hampshire Constabulary

The representations from Hampshire Constabulary relate to the crime and disorder, public safety and public nuisance objectives. The Police require agreement to suggested conditions to be imposed on the licence.

Hampshire Fire and Rescue Service

No representations received.

Child Protection Team

No representations received.

Director of Development

No representations received.

Head of Safety Standards

No representations received.

3. Interested Parties

1. Mr & Mrs I Gatt
2. Mr & Mrs G Warnes

4. Observations

The Sub-Committee is obliged to determine this application with a view to promoting the Licensing Objectives:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

In making its decision, the Sub-Committee is also obliged to have regard to the National Guidance and the Council's Licensing Policy.

The Sub-Committee must have regard to all of the representations.

The Sub-Committee must take such of the following steps it considers necessary to promote the Licensing Objectives:

1. Grant the application as per the application, or
2. Modify the conditions of the licence by alteration or addition, or
3. Reject the whole or part of the application.

Decisions made under 2 or 3 above must actually be necessary to promote the Licensing Objectives.

Terminal hours.

The Sub-Committee should take account of the National Guidance and the Council's Licensing Policy with regard to terminal hours and take such steps as it considers necessary to promote the Licensing Objectives.

(Licensing Policy A8)

Licensing Objectives.

Crime and Disorder

The Sub-Committee should consider any necessary conditions to prevent crime and public disorder relating to the premises having regard to the operating schedule, the observations of the Police and the interested parties.

(Licensing Policy 1.6, 2.11, 2.17)

Public Safety

The Sub-Committee should consider any necessary conditions relating to public safety having regard to the operating schedule and observations of the Hampshire Constabulary.

(Licensing Policy B3, B4)

Public Nuisance

The Sub-Committee should consider any necessary conditions to prevent public nuisance caused by noise and light pollution from the premises having regard to the observations of the Director of Communities, Hampshire Constabulary and the Interested Parties.

(Licensing Policy Section C)

Protection of Children

The Sub-Committee should consider any necessary conditions for the Protection of Children having regard to the Operating Schedule.

(Licensing Policy D6, D7)

Human Rights

It is considered that Articles 6 (right to a fair trial) 8 (right to respect for private and family life) and Article 1 of the First Protocol (right to peaceable enjoyment of possessions) may be relevant. As there is a right of appeal to the Magistrates' Court, it is considered that there would be no infringement of Article 6. Article 8 is relevant, insofar as the nearby residents could claim that this right would be infringed by disturbance from customers. This should be balanced against the applicants' right to use of their premises under Article 1 of the First Protocol. Interference with these rights is permitted, where this interference is lawful, necessary in a democratic society, and proportionate. Likewise, the residents may argue that their rights under Article 1 of the First Protocol would be infringed. If conditions are imposed, there should be no interference with any convention rights. To the extent that any interference may occur, it would be justifiable in a democratic society, and proportionate.

5. Conditions

Mandatory Conditions

Under the Licensing Act 2003, the following conditions must be imposed on the Premises Licence in any event:-

1. No supply of alcohol may be made under the Premises Licence (a) at a time when there is no designated premises supervisor in respect of the premises licence, or (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. Where individuals are required on premises to carry out security activities, they must be licensed by the Security Industry Authority.

Possible Conditions

If the application is granted, the Sub-Committee may wish to consider the following conditions to reflect the Operating Schedule:

Operating Hours

1. The hours the premises may open for other than Licensable Activities shall be:

(i) **Monday to Sunday** **0630 to 0030**

2. The hours the premises may be used for the sale of alcohol shall be:

(i) **Monday to Sunday** **1000 to 0000**

3. The hours the premises may be used for regulated entertainment shall be:

(i) **Monday to Sunday** **1000 to 0000**

Indoors and outdoors of premises

4. The hours the premises may be used the provision of late night refreshment shall be:

(i) **Monday to Sunday** **2300 to 0000**

Indoors and outdoors of premises

All Licensing Objectives

[Dealt with in relevant sections below].

Crime and Disorder

1. A written policy for sensible consumption of alcohol shall be adopted and appropriate staff shall be trained in the implementation of the policy before the premises are used for the purposes of this Licence.
2. The designated premises supervisor or a personal licence holder shall be on duty whilst events are taking place. This person must be contactable by telephone at all times with the Police and Safety Advisory Group being in possession of the number.
3. The premises licence holder shall ensure that there is an 'incident log' for every event for over 500 persons.

Public Safety

1. The premises licence holder shall produce an Event Management and Traffic Management Plan for any proposed event that will attract in excess of 500 persons. Such plan is to be submitted to the Police and the Licensing Authority no later than one calendar month before the event.
2. The premises licence holder shall produce an Event Management and Traffic Management Plan for any proposed event that will attract in excess of 2000 persons. Such plan is to be submitted to the Police and the Licensing Authority no later than three calendar months before the event.
3. If an event does not meet the approval of the Winchester Safety Advisory Group, it may not take place without the written consent of the Licensing Authority.
4. Whilst outdoor events are held, there shall be suitable toilets provided for the public in line with the recommendations contained within the Guide to Health, Safety and Welfare at Pop Concerts and Similar Events.
5. There shall be clearly identified Entry and Exit points and waste bins.
6. Any SIA registered door supervisors, stewards and staff shall wear clearly identifiable reflective jackets or vests.
7. Any alcohol that is sold for consumption within the licensable areas shall be served in plastic containers. There shall be no bottles or glass.
8. There shall be no sales of high strength beers or any irresponsible drinks promotions, as defined by the British Beer and Pub Association.

Public Nuisance

1. No amplified music shall be played outside and no noisy equipment associated with entertainment shall be located externally without prior agreement of the Licensing Authority.
2. An annual list of proposed events to be held outside shall be provided to the Licensing Authority no later than one calendar month before the first event.
3. There shall be clear prominent notices displayed at all exits requesting customers to leave the premises and area quietly, and respect the needs of the local residents.
4. Whilst the premises are used for regulated entertainment, the premises licence holder or designated premises supervisor shall ensure that noise levels are monitored at regular intervals at the nearest noise sensitive premises, so as not to cause nuisance.
5. The premises licence holder shall ensure that all residents with The Close and Colebrook Street are contacted by letter at least 14 days prior to any large scale outdoor event. This letter shall contain details of the action being taken to prevent any disturbance to residents and also contain a contact telephone number for any queries or complaints from residents.

Protection of Children

1. The premises shall adopt and implement the Hampshire Constabulary's Challenge 21 Scheme.

Informatives

The following measures are recommended to the Licensee, but are not being suggested as conditions, and would not be enforceable under the Licensing Act. In many cases, however, they may be requirements under other legislation.

1. The Licensee is advised to establish the acceptable occupancy for the premises in accordance with fire safety legislation.
2. All doors on escape routes should be free from fastenings, or if fitted should only be simple fastenings that can be readily operated from the side approached by people making an escape. The operation of these fastenings should be without the use of a key and without having to manipulate more than one mechanism.
3. Periodic inspection certificates should be kept on the premises for the emergency lighting, fire fighting equipment, and fire alarm and detection system.
4. Copies of fire test results on any fabrics should be held on the premises for inspection if required.
5. If the premises are not fitted with a fire alarm and detection system then a written procedure for raising the alarm should be kept on the premises.

6. Other Considerations**Corporate Strategy (Relevance To:)**

This report covers issues which affect the Community safety, Economic Prosperity, and Cultural and Leisure Opportunities of the Corporate Strategy.

Resource Implications

None

Appendices

1. Application by The Chapter of Winchester
2. Representations by Responsible Authorities
3. Representations by Interested Parties
4. Map of premises location.

[Insert name and address of relevant licensing authority and its reference number (optional)]

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form
 If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
 You may wish to keep a copy of the completed form for your records.

I/We CHAPTER OF WINCHESTER apply for a premises licence under section 17 of
 (Insert name(s) of applicant)
 the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description OPEN SPACE WITHIN THE CATHEDRAL INNER CLOSE (CLOISTER GARTH, CHAPTER LAWN, DEAN GARNIER GARDEN, MIRABEL CLOSE + SURROUNDING ROAD/WALKWAYS). THE DEANERY (INCLUDING PRIORS HALL + CHAPTER ROOM) + GARDEN. THE EDUCATION CENTRE + THE UNDERCROFT. PLAN ATTACHED.	
Post town	Post code

Telephone number at premises (if any)

Non-domestic rateable value of premises

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick ✓ yes

- a) an individual or individuals* please complete section (A)
- b) a person other than an individual*
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

*If you are applying as a person described in (a) or (b) please confirm:

- Please tick yes
- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
 - I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname First names

I am 18 years old or over Please tick yes

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

E-mail address (optional)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname First names

Please tick
✓ yes

I am 18 years old or over

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

E-mail address (optional)

(B) OTHER APPLICANTS.

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned

Name	CHAPTER OF WINCHESTER
Address :	CATHEDRAL WALK 1 THE CLOSE WINCHESTER HAMPSHIRE SO23 9LS
Registered number (where applicable)	
Description of applicant (for example partnership, company, unincorporated association etc)	GOVERNING BODY OF THE CATHEDRAL
Telephone number (if any)	01962 857214 (CHARLOTTE BOYD)
E-mail address (optional)	charlotte.boyd@winchester-cathedral.org.uk

Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
0	1	12 2006

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

Please give a general description of the premises (please read guidance note1)

- * OPEN GROUND SPACE IN THE INNER CLOSE CONSISTING OF LARGE LAWNS AND ROADWAYS/PATHS.
- * THE DEANERY IS THE PRIVATE RESIDENCE OF THE DEAN OF WINCHESTER WHICH INCLUDES TWO FUNCTION ROOMS KNOWN AS PRIORS HALL AND THE CHAPTER ROOM.
- * THE DEANERY GARDEN IS PRIVATE LAND CONNECTED TO THE DEANERY, IT IS ENCLOSED.
- * TO THE CLOSE, WHICH INCLUDES THE CATHEDRAL EDUCATION CENTRE + UNDERCROFT. THE EDUCATION CENTRE HAS 3 ROOMS THAT CAN BE USED FOR FUNCTIONS. THE UNDERCROFT IS A LARGE ROOM WITH VAULTED CEILING AND ADJOINING KITCHEN.

What licensable activities do you intend to carry on from the premises?
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please tick ✓ yes

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of entertainment facilities for:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	10 00	00 00	Please give further details here (please read guidance note 3) OPEN-AIR THEATRE ON AN OCCASIONAL BASIS IN OPEN LAWN SPACE. MAY INCLUDE A MARQUEE	Both	<input checked="" type="checkbox"/>
Tue	10 00	00 00			
Wed	10 00	00 00		State any seasonal variations for performing plays (please read guidance note 4)	
Thur	10 00	00 00			
Fri	10 00	00 00			
Sat	10 00	00 00		Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun	10 00	00 00			

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	10 00	00 00	Please give further details here (please read guidance note 3) OPEN-AIR CINEMA (FESTIVAL) ON AN OCCASIONAL BASIS WITH POSSIBLE SCREENINGS IN THE DEANERY OR UNDERCROFT	Both	<input checked="" type="checkbox"/>
Tue	10 00	00 00			
Wed	10 00	00 00		State any seasonal variations for the exhibition of films (please read guidance note 4)	
Thur	10 00	00 00			
Fri	10 00	00 00			
Sat	10 00	00 00		Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun	10 00	00 00			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Both		
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	1000	00 00	Please give further details here (please read guidance note 3) OPEN-AIR CONCERTS, CHAMBER CONCERTS IN PRIORS HALL (DORSETLY) AND UNDERCLOFT	Both	<input checked="" type="checkbox"/>
Tue	1000	00 00			
Wed	1000	00 00		State any seasonal variations for the performance of live music (please read guidance note 4)	
Thur	1000	00 00			
Fri	1000	00 00			
Sat	1000	00 00		Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun	1000	00 00			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	1000	00 00	Please give further details here (please read guidance note 3) NOTHING PLANNED BUT THIS SORT OF EVENT COULD BE A LOOK BACK AT MUSIC + LECTURE ETC.	Both	
Tue	1000	00 00			
Wed	1000	00 00	State any seasonal variations for playing recorded music (please read guidance note 4)		
Thur	1000	00 00			
Fri	1000	00 00			
Sat	1000	00 00	Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun	1000	00 00			

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	1600	0000	Please give further details here (please read guidance note 3) FESTIVALS SUCH AS HAT FAIR .		
Tue	1000	0000			
Wed	1000	0000	State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur	1000	0000			
Fri	1000	0000	Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	1000	0000			
Sun	1000	0000			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Will this entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoor	
Day	Start	Finish		Outdoor	
Mon	1000	0000	Please give further details here (please read guidance note 3) NOTHING PLANNED AS SUCH BUT EVENTS VARY AND THIS MIGHT BE REQUIRED IN THE FUTURE.		
Tue	1000	0000			
Wed	1000	0000	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Thur	1000	0000			
Fri	1000	0000			

Sat	1000	0000	Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)
Sun	1000	0000	

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing		
			Will the facilities for making music be indoors or outdoors or both – please tick [Y] (please read guidance note 2)		Indoors <input type="checkbox"/>
					Outdoors <input type="checkbox"/>
					Both <input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (see guidance note 2)		Indoors <input type="checkbox"/>
					Outdoors <input type="checkbox"/>
					Both <input type="checkbox"/>
Day	Start	Finish	Please give a description of the facilities for dancing you will be providing		

Mon			Please give further details here (please read guidance note 3)
Tue			
Wed			State any seasonal variations for providing dancing facilities (please read guidance note 4)
Thur			
Fri			Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun			

K

Provision of facilities for entertainment of a similar description to that falling within I or J Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing	
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoor
Mon				Outdoor
				Both
Tue			Please give further details here (please read guidance note 3)	
Wed				
Thur			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within j or k (please read guidance note 4)	
Fri				
Sat			Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun				

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	2300	0000	Please give further details here (please read guidance note 3) SO THAT PROVISIONS CAN BE MADE FOR SPECIAL EVENTS.	Both	<input checked="" type="checkbox"/>
Tue	2300	0000			
Wed	2300	0000	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur	2300	0000			
Fri	2300	0000	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat	2300	0000			
Sun	2300	0000			

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the sale of alcohol be for consumption (Please tick box Y) (please read guidance note 7)	On the premises	
Day	Start	Finish		Off the premises	
Mon	1500	0500	State any seasonal variations for the supply of alcohol (please read guidance note 4) PROVISION FOR SPECIAL EVENTS (ICE RINK CAFE, THEATRE EVENTS ETC)	Both	
Tue	1500	0500			
Wed	1500	0500			
Thur	1000	0500	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	1000	0500			
Sat	1000	0500			

Sun	1000	0000	
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State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name STELLA BURCK
 Address BRAMBLEBANK, 392 WOODLANDS ROAD,
WOODLANDS, SOUTHAMPTON
 Postcode SO40 7GA
 Personal Licence number (if known) 854
 Issuing licensing authority (if known) NEW FOREST DISTRICT COUNCIL

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

O

Hours premises are open to the public Standard timings (please read guidance note 6)			State any seasonal variation (please read guidance note 4)
Day	Start	Finish	
Mon	0630	0030	Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)
Tue	0630	0030	
Wed	0630	0030	
Thur	0630	0030	
Fri	0630	0030	
Sat	0630	0030	
Sun	0630	0030	

P

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

THIS LICENCE IS BEING SOUGHT FOR SPECIAL EVENTS THAT WILL TAKE PLACE OCCASIONALLY THROUGHOUT THE YEAR. EACH EVENT WILL BE PLANNED / CO-ORDINATED BY A MEMBER OF STAFF AND CARE AND ATTENTION TO DETAIL WILL BE CONSIDERED FOR EACH.

b) The prevention of crime and disorder

MONITORING SUPPLY OF ALCOHOL WHEN APPLICABLE. MANY EVENTS WILL BE TICKETED, STAFFED AND SUPERVISED. RADIO CONTACT WITH POLICE.

c) Public safety

RISK ASSESSMENTS WILL BE CARRIED OUT PRIOR TO EVENTS AS REQUIRED.

d) The prevention of public nuisance

NOISE LEVELS WILL BE CONTROLLED AND MONITORED AT NEIGHBOURING PREMISES. SAME SUPPLY OF ALCOHOL WILL BE CAREFULLY MONITORED.

e) The protection of children from harm

IMPLEMENT AND ADOPT THE CHALLENGE 21 SCHEME.

Please tick ✓ yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 11) If signing on behalf of the applicant please state in what capacity.

Signature Chris Boyd
Date 5th October 2006

Capacity STAFF MEMBER: MARKETING OFFICER

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12) If signing on behalf of the applicant please state in what capacity.

Signature

Date.....

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)	
CHARLOTTE BOYD 1 THE CLOSE WIN	
Post town WINCHESTER	Post code SO23 9LS
Telephone number (if any) 01962 857214	
If you would prefer us to correspond with you by e-mail your e-mail address (optional) charlotte.boyd@winchester-cathedral.org.uk	

Part A

Consent of individual to being specified as premises supervisor

I STELLA BLACK [full name of prospective premises supervisor]
of BRAMBLEBANK, 392 WOODLANDS ROAD, WOODLANDS,
SOUTHAMPTON, SO40 7GA [home address of prospective premises supervisor]
hereby confirm that I give my consent to be specified as the designated premises
supervisor in relation to the application for PREMISES LICENCE [type of application]
by CITY OF WINCHESTER [name of applicant]
relating to a premises licence [number of existing licence, if any]
for WINCHESTER CATHEDRAL INNER CLOSE, DENNEY GARDEN
AND NO. 10 THE CLOSE [name and address of premises to which the application relates]
and any premises licence to be granted or varied in respect of this application made
by CITY OF WINCHESTER [name of applicant]
concerning the supply of alcohol at CATHEDRAL INNER CLOSE, DENNEY GARDEN
NO. 10 THE CLOSE [name and address of premises to which application relates].
I also confirm that I am applying for, intend to apply for or currently hold a personal
licence, details of which I set out below.

Personal licence number 854 [insert personal licence number, if any]
Personal licence issuing authority NEW FOREST DISTRICT COUNCIL
[insert name and address and telephone number of personal licence issuing authority, if
any]

[Signature] signed
S. BLACK name (please print)
5/10/06 dated

PART B

Consent of premises licence holder to transfer

I/we [full name of premises licence holder(s)]
the premises licence holder of premises licence number [insert
premises licence number] relating to
..... [name and address of
premises to which the application relates] hereby give my consent for the transfer of
premises licence number [insert premises licence number]
to [full name of transferee].

..... signed
..... name (please print)
..... dated

HAMPSHIRE CONSTABULARY**RESTRICTED****NEW GRANT OR VARIATION OF PREMISES LICENCE
OR CLUB PREMISES CERTIFICATE
FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY**

Before completing this form please read the guidance notes on page 3.
Once completed please send your representation form to your local Licensing Authority.
You must keep a copy of the completed form for police records.

Hampshire Constabulary wish to make a representation(s) regarding the grant or variation of a Premises Licence or Club Premises Certificate issued under the Licensing Act 2003.

These representations must be made within 28 days

Postal address of premises or club premises: Winchester Cathedral Premises Licence Application			
Post town:	Winchester	Postcode:	SO23 9LS

Name of premises licence holder or club holding club premises certificate (if known) Chapter of Winchester
--

Police Details

Hampshire Constabulary is a responsible authority.

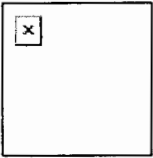
Name and address: Winchester Police Station. North Walls Winchester SO238DW
--

This application to object relates to the following licensing objective(s)

- 1) **The prevention of crime and disorder**
- 2) **Public safety**
- 3) **The prevention of public nuisance**
- 4) **The protection of children from harm**

*Please select
one or more
boxes*

RESTRICTED



HAMPSHIRE CONSTABULARY

RESTRICTED

NEW GRANT OR VARIATION OF PREMISES LICENCE OR CLUB PREMISES CERTIFICATE FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY

State the ground(s) for representation *(please read guidance notes 1 & 2)*

This application has been submitted with insufficient content as to how the four Licensing Objectives will be complied with.

This application covers large open spaces of Church Grounds along with various buildings. This Licence would authorise a large number of unrestricted Licensable activities until midnight 7 days a week. It has the potential to impact considerably and cause disruption to residents. We believe this application undermines the Licensing Act 2003.

As a condition on any Premises Licence we seek to have contained as conditions clear Policies as to how these issues will be addressed.

In addition to the Supplementary e-mail received from Charlotte Boyd on the 1st November 2006 we believe that:-

1. In order to comply with the 'Public Safety' Licensing Objective any proposed Event that will attract in excess of 500 persons a suitable Event Management and Traffic Plan must be produced. This would be in accordance with the Guidance of the Safety Advisory Group within Winchester City and would incorporate all the recommendations and good practice contained within the HSE Event safety guide. These plans must include visible and recorded risk assessments for the number of stewards to be involved in any given event.

The Police would also seek to be notified of and being in receipt of these plans in any such event with at least one calendar months notice.

2. In addition to the above conditions on any proposed event in excess of 2000 persons, the above condition apply and on these occasions we would seek to be notified of such events with three calendar months notice.

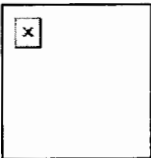
3. We must also have the ability to veto any event that does not meet the approval of the Winchester S.A.G, or that undermines the Licensing Objectives or is considered inappropriate.

4. When outside Events are to be held there shall be suitable toilets provided for the public in line with the recommendations contained within the Event Safety Guide.

5. There must also be clearly identified Entry & Exit Points and waste bins.

6. There shall be clear prominent signs displayed at all the exits requesting customers to leave the premises and area quietly and respect the needs of the local residents.

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HAMPSHIRE CONSTABULARY

RESTRICTED

NEW GRANT OR VARIATION OF PREMISES LICENCE OR CLUB PREMISES CERTIFICATE FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY

7. The Premises Licence Holder or DPS shall ensure that noise levels are monitored at regular intervals at the nearest noise sensitive premises so as not to cause disruption.
8. The Premises Licence Holder shall ensure that all residents within The Close and Colebrook Street are contacted by letter at least 14 days prior to any large scale outdoor event. This letter shall contain details of the action being taken to prevent any disturbance to residents and also to contain a contact telephone number for any queries or complaints from residents.
9. All SIA door supervisors, stewards & staff to wear clearly identifiable reflective jackets or vests.
10. Any alcohol that is sold for consumption within the licensable areas to be served in plastic containers. No bottles or glass.
11. There will be no sales of high strength beers or any irresponsible retailing of alcohol.
12. There must be a DPS or Personal Licence Holder on duty whilst events are taking place. This person must be contactable by phone at all times with the Police and S.A.G being in possession of the number.
13. There must be a maintained 'Incident Log' for each and every event for over 500 persons
14. The Premises Licence Holder must adhere to the Challenge 21 sale of alcohol recommendation.

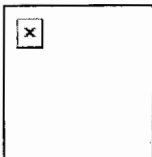
State any conditions that the Police seek to negate the need for a hearing

Agreement with all the above recommendations will negate a requirement for a Hearing

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS REPRESENTATION

Part 3 – Signatures *(please read guidance note 3)*

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HAMPSHIRE CONSTABULARY

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NEW GRANT OR VARIATION OF PREMISES LICENCE OR CLUB PREMISES CERTIFICATE FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY

Recommendation of Police Officer

All the Above

Signature of Police Officer Completing

Signature: PC 1526 Winchester District Licensing Officer

Date: 06/11/2006

Recommendation of Police Sergeant

The above requests have been requested to ensure that all relevant authorities have knowledge and input into large scale events at the premises.

Signature of Police Sergeant

Signature: _____

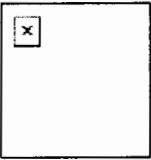
Date: _____

Decision of Police Licensing Inspector

Signature of Police Licensing Inspector

Signature: _____

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HAMPSHIRE CONSTABULARY

RESTRICTED

**NEW GRANT OR VARIATION OF PREMISES LICENCE
OR CLUB PREMISES CERTIFICATE
FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY**

Date:

.....
.....

NOTES FOR GUIDANCE

- 1. The ground(s) for representation must be based on one of the licensing objectives.
- 2. Please list any additional information or details, for example dates of problems which are included in the grounds for representation if available.
- 3. The representation form must be signed.

RESTRICTED

MEMORANDUM

TO: City Secretary and Solicitor

F.A.O: Licensing Dept

FROM: Mrs Abigail Toms

DATE: 13 November 2006

Licensing Act 2003

Application for Premises Licence and Variation

Winchester Cathedral – open space within Cathedral Inner Close (Cloister, Garth, Dean Garnier Garden, Mirabel Close & surrounding road/ walkways). The Deanery (including Priors Hall & Chapter Room) & Garden. The Education Centre & The Undercroft

I write further to my memorandum of 24 October 2006.

Following consultation with the applicant Charlotte Boyd re the above premises licence application, we have agreed some additional conditions to prevent noise disturbance to local residents. Providing that the following conditions, as agreed, are attached to a licence, I am able to withdraw my representation.

Additional Conditions to be attached to Cathedral Premises Licence in respect of Live / Amplified Music or anything of a similar description falling (Sections E/F/H of the premises Licence)

1. No amplified music shall be played outside and no noisy equipment associated with entertainment shall be located externally without prior agreement of the Licensing Authority.
2. An annual list of proposed events to be held outside shall be provided to the Licensing Authority.

If you have any queries please contact me on extension 2146.

Yours sincerely



Abigail Toms
Environmental Health Officer

to 7 January. The rink is being promoted on Winchester City Council's website as a venue for Christmas parties and the coffee shop to be operated in the marquee adjacent to the rink proposes to sell mulled wine and bottled beers. We are concerned that the sale of alcohol in association with the ice rink could lead to rowdy and anti-social behaviour.

The Close has recently been designated an alcohol exclusion zone and it seems inconsistent to us to permit the sale of alcohol in such an area to members of the public.

We would be interested to know what future events the Premises Licence is intended to cover and how they could affect our continued occupation and enjoyment.

Yours faithfully

A handwritten signature in black ink, consisting of several overlapping, sweeping lines that form a stylized, somewhat abstract shape, likely representing the names Ian and Nicky Gatt.

Ian and Nicky Gatt

Mr & Mrs G Warnes

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]



Mr J Myall
Winchester City Council
Colebrook Street
Winchester
Hampshire
SO23 9LJ

31 October 2006

Dear Mr Myall

Premises licence for Winchester Cathedral Close and associated buildings

We refer to the above application.

We are concerned that granting this licence application will lead to an escalation in the number of events held in or within the grounds of the properties mentioned. Live and amplified music events held in marquees by Winchester Cathedral Enterprises Limited in the garden of No 1 The Close, our most immediately neighbouring property result in considerable noise nuisance to our family. We understand that alcohol consumption at these events is permitted through the involvement of the licensed person from the Cathedral Refectory premises. Following our complaints, the City Council became involved and advised Winchester Cathedral Enterprises Limited to adopt a number of measures to limit the noise. We do not therefore consider that the Cathedral have adopted a responsible or reasonable approach in the use of their alcohol license in the past and strongly object to further licenses being granted.

Since Winchester Cathedral Enterprises Limited started conducting events we have experienced an increase in criminal damage to and criminal activity within our home. We believe that this criminal and antisocial behaviour is related to alcohol consumption. We are therefore concerned for our safety and wish to protect our home and ourselves by objecting to this licence application given the close proximity of the properties concerned.

Yours sincerely

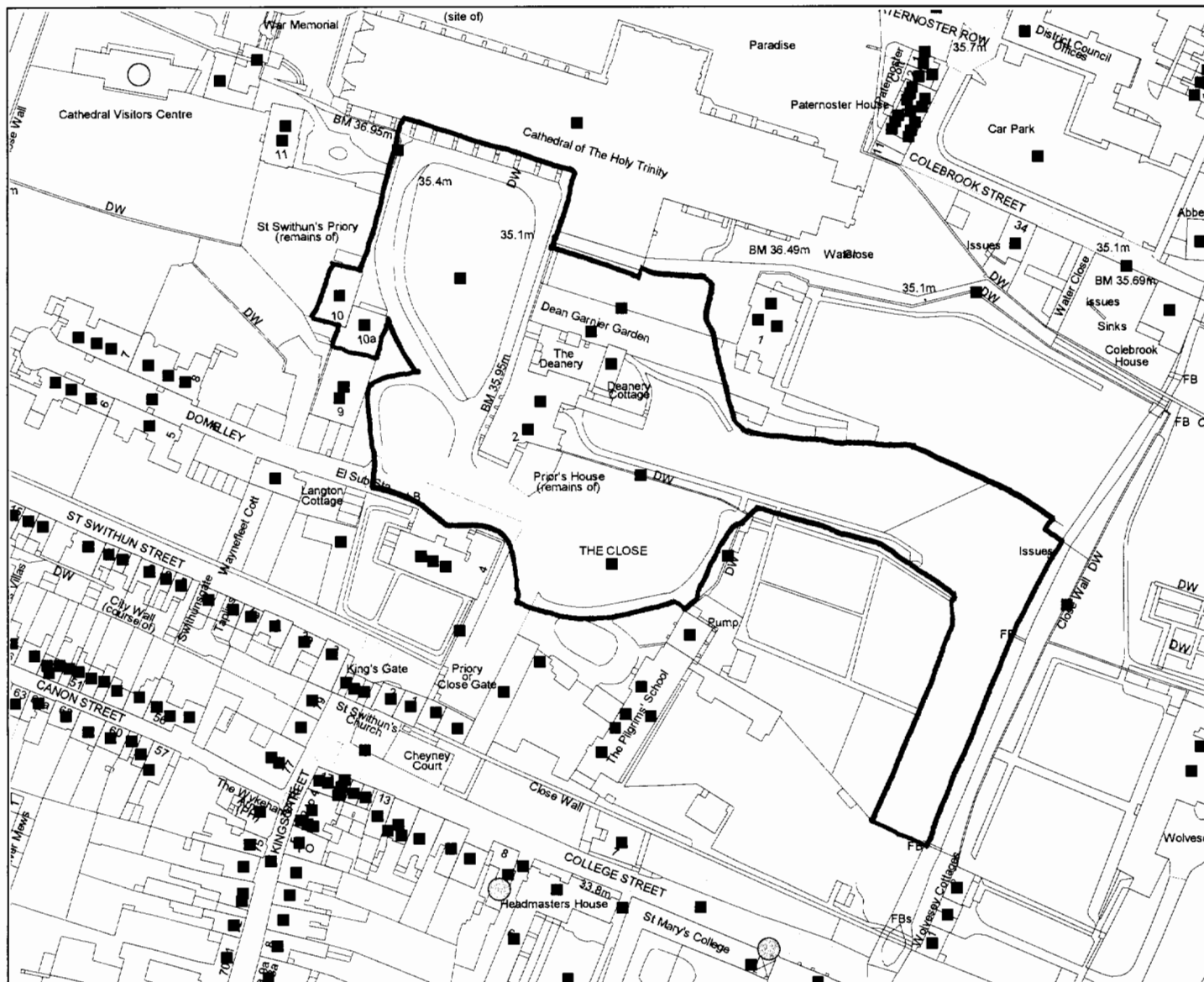
Garth Warnes

CSS RECEIVED		
06 NOV 2006		
FAO JM	REPLY BY 20/11	No. 144



PREM488

The Close, Winchester



Legend	
Scale: 1:1999	

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Organisation	Winchester City Council
Department	Development Services
Comments	
Date	16 November 2006
SLA Number	00018301